Thursday, March 25th, 2021 11:30 a.m.– 12:30 p.m. Senate Meeting Minutes

*Woodland 103*

[Zoom Link](https://chatham.zoom.us/j/91868482555)

1. Call to Order – HR Liotta, Executive Vice President
2. Attendance – Caiti Worwood, Class of 2021 President
	1. Abesnt: Ryan Tahbaz and Hannah Perry
3. Consent Action Items
	1. Approval of Minutes from 3/18/21; Agenda; Adjournment Time
		1. Motioned by Ian Fornal; seconded by Addakin Thomas
4. Officers’ Reports
	1. Vice President of Finances: Guillermo Van Wyke
		1. Meeting with Walter Fowler next Tuesday, March 30th, from 11:30AM-12:30PM
			1. [Questions for Walter Fowler](https://docs.google.com/document/d/1vuNWNm2s9v9_iehLmo5viHVbLsgSAEa_MZhu2Bah4-c/edit)
	2. Vice President of Communications: Addakin Thomas
		1. Promoting elections
			1. Send info to Addakin or their class Secretary
		2. Internship Policy Email
		3. Next CEC meeting April 12th, 11:00 AM
		4. File for CSG link has been fixed on the CSG website as well as the Instagram bio.
	3. Vice President of Diversity and Inclusion: Lalah C. Williams
	4. Executive Vice President: HR Liotta
		1. SOF Planning Update
			1. Next Tuesday, March 30th, 11:30AM-12:30PM
	5. Executive President: Mars Touloumes
		1. Dean’s Hour with CSG: March 30th, 4PM-6PM
		2. [File for CSG Elections by March 29th, 4PM](https://chathamureslife.wufoo.com/forms/p1ob0xxf0tg9wq8/)
			1. Candidate meeting: March 29th, 4:30PM
			2. Elections: April 7th-9th
		3. [Voter Registration Volunteer Sign-up](https://docs.google.com/forms/d/e/1FAIpQLSdUGnn2Xf89PE96tSnYTWC1WDRuM5ixv_5npYk2nUR6B2D4AA/viewform)
			1. Begins March 22nd, ends May 3rd
	6. Advisors: Heather Black, Chris Purcell
		1. COVID Safety Reminder
		2. [Student Organization and Leadership Applications – extended, now due March 29th](https://my.chatham.edu/tools/leadership-awards/)
5. Old business
	1. Maintenance and Public Safety Discussion
		1. Layla: It is happened frequently where facilities have just showed up
		2. Chelsea: Maintenance and Facilities should work on communicating with students more rather than just showing up
		3. Becca: There was a resident last night with a plumbing issue and facilities needs to have a process to alleviate this problem
		4. Chelsea: There should be someone from facilities on call during the night to help address certain issues that happen throughout the night
		5. Dean Purcell: I am pretty certain that there is a facilities person who is on call last night
		6. Mars: This comes back to what situations fall under an “emergency”. These need to be addressed to both Chief Townsend and Shawn Mcquillan-Krepps
		7. HR: If someone has a maintenance issue in the middle night, there is a high chance that it is an “emergency”, or else they would wait to address the problem the following day.
		8. Ken: I once had a leak and public safety/facilities came into my room, but unfortunately there was nothing they could do in that immediate moment to help fix the leak.
		9. HR: It seems like in general we need more procedures for maintenance emergences and issues.
		10. Lalah: Sometimes residents may not know who to call when these issues arise.
		11. Mars: I agree with going to the safety committee; however all of these meetings are very spread out. It may be more beneficial to make a document and send to Shawn and Chief Townsend.
			1. Document can be found [**HERE**](https://docs.google.com/document/d/1pSK_tltQrp0RLGw_h8L8MH_rw33EoMMDlgl8ZGE4rr8/edit?usp=sharing)
6. New Business
7. Appointments and Resignations
8. Work in breakout rooms
	1. CEC
	2. UBC
	3. Food Committee
	4. Safety Committee
	5. Traditions Committee
	6. Extra Room
9. Special Reports
	1. CEC
		1. CEC will be bringing in students from University of Pittsburgh to collaboratively discuss outreach tactics as well as advertising methods
	2. UBC
		1. Looking into adjusting the. Funding process
		2. Talked about the meeting with Walter Fowler happening next week
	3. Food Committee
		1. Nothing to report
	4. Safety Committee
		1. Went over the document that Mars sent out. Some things were added
		2. Facilities could work closely with the RA’s and the GRD’s to help make the process more efficient.
		3. Feel free to make additions to the shared document
		4. Planning on sending a list of concerns and issues to Shawn Mcquillan-Krepps
	5. Traditions Committee
		1. Battle of Classes was discussed as well as the meeting with 2023
		2. Children’s Institute was discussed as well.
	6. Extra Room
10. Class Reports
	1. Senior Class
		1. [Donate to senior gift](https://www.givecampus.com/schools/ChathamUniversity/class-of-2021-senior-gift)
		2. Filming is being wrapped up
	2. Junior Class
		1. Met on Monday to discuss questions
		2. Dean has responded to the questions sent by Junior Class
			1. Document can be found [**HERE**](https://docs.google.com/document/d/161G4goc73lyDNJiQj-sfL_28y5kGKONO6V60g1ORG8k/edit)
	3. Sophomore Class
		1. There was a meeting with a representative from the Children’s institute. They are very interested in creating a
		2. Student could be chaperones for the special Olympics hosted by the Children’s institute
		3. There could be a game in which the Children from the institute could come to a game
	4. First Year Class
		1. Planning on sending a letter before next Thursday
11. Open Forum
	1. Erleen: There is not an all-gender restroom located in Buhl Hall. This is a very popular major and I feel like there should be an all-gender restroom in such a high traffic.
	2. Chelsea: There is room for an all-gender restroom in Buhl as there are 3 floors.
	3. Lalah: I will pass this issue onto Shawn Mcquillan-Krepps
	4. Ken: What happened with the survey regarding vaccinations?
	5. Dean Purcell: The survey is helping us gather information to help us make decisions about the fall semesters. I do not think it will result in Chatham becoming a vaccination site, but rather for the collection of information.
	6. Alice: When college students become available to receive the vaccine, will Chatham provide resources for helping students get vaccinated?
	7. Dean Purcell: There is a group that meets weekly regarding this topic. I think we will do everything that we can to get as many students vaccinated has possible. You can contact Dean Black with any questions regarding vaccines as well as the group that meets weekly.
	8. Lalah: What happens if there are students who want to get vaccinated who live out of state?
12. Announcements
	1. [NEW Leadership Applications Open - Deadline to apply, March 26th, 11:59PM](https://www.chatham.edu/pcwp/education/newleadership/application/)
	2. Green Dot Week of Action
		1. [Yoga with Skukura Woods](https://my.chatham.edu/happenings/details.cfm?EventID=28933)
		2. [DIY Animal Stuffing](https://my.chatham.edu/happenings/details.cfm?EventID=29003)
13. Adjournment

Link to CSG Google Docs: <https://drive.google.com/drive/folders/1VxBBvoTzIIO4tjN78ekLJKUpwzl3Acuz>

Link to Jamboard for brainstorming: <https://jamboard.google.com/d/1tGigkIHyqJjHK9ONTkWb5Q35UuszkNFW4Bbn2ByZN9s/edit?usp=sharing>

Link to projects information: <https://docs.google.com/spreadsheets/d/1q-Ylv3hRiZqgNXmh3awJkL9MyD4C5wog8D7a_nCTNQQ/edit?usp=sharing>