Thursday, April 1st, 2021 11:30 a.m.– 12:30 p.m. Senate Meeting Minutes

*Via Zoom*

[Zoom Link](https://chatham.zoom.us/j/91868482555)

1. Call to Order – Addakin Thomas, VP of Communications
2. Attendance – Caiti Worwood, Class of 2021 President
   1. Absent: Brielle Rapsas, David Murin, & Erleen Ellis
3. Consent Action Items
   1. Approval of Minutes from 3/25/21; Agenda; Adjournment Time
      1. Motioned by Chelsea Hagan; Seconded by Andrew Greco
4. Officers’ Reports
   1. Vice President of Finances: Guillermo Van Wyke
      1. Updates from meeting with Fowler
         1. For this school year (2020-2021), we were budgeted to $2.3 million loss, now we are at a breakeven point. A lot of this is under the cash basis, purely on when we receive cash and when cash is expensed.
         2. Next year worst case-scenario would be a loss, best case scenario would be a bit of a gain. There is uncertainty because of COVID-19.
         3. Grad-programs were suffering as a result of COVID
         4. Endowment is increasing
         5. Next year we are hoping to host the summer camp as well as the Pittsburgh Ballet
         6. Increasing occupancy from 60%-80/90%
         7. The managing board I hoping to be able to bounce back by 2023 with no additional cuts
         8. In terms of capital expenditures, Anderson renovations will be postponed, it is just a matter of the availability and consistency on contractors to get the work done. With the uncertainty of COVID-19, it does not look like it will be able to be accomplished this summer. It would also be difficult to finish this with students on campus.
            1. Rewiring in the Pelletreau Towers
            2. Replacement of Emergency Generator
            3. Tunnel Leak in Mellon Hall
         9. In terms of capital expenditures, it looks like we will be sitting right around $700,000 and will remain there for the next 2-3 years
         10. Netflix got $125,000 plus an additional $10,000 bonus
             1. Will be addressed more heavily if there is a second season because it could be too hectic and too much disruption with everyone back on campus
             2. A portion of this was for maintaining facilities and utility expenses
             3. Because there is a deficit, the Netflix revenue is going towards this
   2. Vice President of Communications: Addakin Thomas
      1. Promoting elections
         1. Send info to Addakin or their class Secretary
      2. Internship Policy Email
         1. Career Development & Academic Affairs met yesterday, we will be receiving a response soon.
      3. Next CEC meeting April 12th, 11:00 AM
   3. Vice President of Diversity and Inclusion: Lalah C. Williams
      1. Diversity and Inclusion Council Meeting last Thursday
         1. Assistant to the DEI office w/ Dr. Congleton will be starting in May
         2. Begun initial outreach to potential Steering Committee members is underway
            1. Research efforts
            2. Looking at having someone who is not a part of the Council to assess what we’ve done and what we need to do (possible Sean Coleman of the President’s Council
         3. Forbes Fund ARC Cohort
            1. Large, has representatives from schools, nonprofits, local governments
            2. Dr. Congleton, Dean Black, Dean Motely
            3. Meeting every other week for a year
            4. Will shift into looking at policy in the coming weeks (right now its introductory & personal)
         4. New Subcommittee from Chris Murukami, External Relations Subcommittee
         5. HARP Instagram Account (@harpstudy) – CSG needs to promote it
   4. Executive Vice President: HR Liotta
      1. SOF held last Tuesday
         1. 20 organizations represented
         2. Met with 1 organization already who couldn’t be present, will continue to do so
   5. Executive President: Mars Touloumes
      1. Updates from meeting with Finegold
         1. Academic Respite Day this Friday is not because of the religious holiday, but rather to balance the days of the week that are missed as a result of the ARD
         2. Chatham applied to be a vaccine clinic and is waiting on a response
         3. President Finegold is worried that students are gathering too close without masks on, we must encourage students to socially distance and wear masks to slow the spread of COVID-19
      2. Discussion of transitions
         1. We are getting close to the end of the year; we must think about the transition for our new officers.
            1. List of duties as well as tips
            2. Utilize breakout rooms to meet with incoming officers
         2. Meeting time, do we change it or keep it?
            1. Maybe we can have a doodle poll
   6. Advisors: Heather Black, Chris Purcell
      1. Take a look at the announcements, reach out and take care of each other
      2. Dean’s hours will occur this week
5. Old business
   1. Proclamations
      1. Dr. Randi Congleton
   2. Maintenance and Public Safety questions and concerns
      1. <https://docs.google.com/document/d/1pSK_tltQrp0RLGw_h8L8MH_rw33EoMMDlgl8ZGE4rr8/edit>
6. New Business
   1. Campus leash policy
      1. Dogs are off leashes, and some people can be allergic to them
      2. Buddy is causing trouble around campus
      3. Remind visitors on campus of the lash policy
         1. An email to public safety to enforce this policy
      4. Heather sent an email to Public Safety regarding this issue
         1. Chief Townsend has noticed this as well and will address it with her department
         2. Maybe a strike policy on campus?
7. Appointments and Resignations
   1. Alexis Taranto as Class of 2024 Secretary
      1. Motioned by Lalah Williams; Seconded by Molly Yowler
8. Work in breakout rooms
   1. Class of 2021
   2. Class of 2022 and 2023
   3. Class of 2024
9. Special Reports
10. Class Reports
    1. Senior Class
       1. [Donate to senior gift](https://www.givecampus.com/schools/ChathamUniversity/class-of-2021-senior-gift)
       2. 71% of the way to our goal, it lasts all month long
       3. We are finishing up our senior project
    2. Junior Class
       1. Fill out form from graduation email, or pick up senior gift at commencement
       2. The class figured out how they are going to distribute the gifts
    3. Sophomore Class
       1. Nothing to report
    4. First Year Class
       1. Sending out an email with support from many organizations
11. Open Forum
    1. Becca: People would like to vote in the correct class, there are some students who have incorrect classes on brightspace
    2. Heather: Email [osa@chatham.edu](mailto:osa@chatham.edu)
    3. Addakin: Students at Eden Hall do not feel represented in the CSG senate
    4. Heather: Alex and I met with some students to possibly add some students. We had left things where students were going to form their own student government at Eden Hall. Everything got lost within the pandemic, I would encourage you to consider this. Does our current structure serve us? We would have to do this as the constitution.
12. Announcements
    1. [Voter Registration Volunteer Sign-up](https://docs.google.com/forms/d/e/1FAIpQLSdUGnn2Xf89PE96tSnYTWC1WDRuM5ixv_5npYk2nUR6B2D4AA/viewform)
       * 1. Begins March 22nd, ends May 3rd
    2. [April 14th - Elsie Hillman Chair in Women and Politics Student Reception](https://my.chatham.edu/happenings/register.cfm?EventID=29002)
    3. [NEW Leadership - Application Deadline extended to April 5th](https://www.chatham.edu/pcwp/education/newleadership/application/)
    4. ["Stories of the Silenced" Book Club interest form](https://docs.google.com/forms/d/e/1FAIpQLScN4FcZxgW8Wr9vC0Rf06NVEfcV3o9j804WlmcImg25Bj5e3w/viewform?usp=sf_link)
13. Adjournment

Link to CSG Google Docs: <https://drive.google.com/drive/folders/1VxBBvoTzIIO4tjN78ekLJKUpwzl3Acuz>

Link to Jamboard for brainstorming: <https://jamboard.google.com/d/1tGigkIHyqJjHK9ONTkWb5Q35UuszkNFW4Bbn2ByZN9s/edit?usp=sharing>

Link to projects information: <https://docs.google.com/spreadsheets/d/1q-Ylv3hRiZqgNXmh3awJkL9MyD4C5wog8D7a_nCTNQQ/edit?usp=sharing>